

For Students

Post-Secondary Selections

Please encourage Grade 12 students to access the videos below on the StudentTranscripts Service website before they make their PSI selections.

Students should make their PSI selections by May 3, 2019.

Students can access the StudentTranscripts Service at: www.studenttranscripts.gov.bc.ca/.

Students must create a Basic BCeID account to access their information. Students need only complete their PSI selections once in the current school year. Students may add to their selections at any time up **through July 12, 2019**. Students may make up to 25 selections free of charge within six months after completing their last course. After six months, students will be charged \$10 per transcript, payable on the StudentTranscripts Service.

Before students make their PSI selections for this school year, they are encouraged to [download the poster](#) and view the following YouTube how-to videos:

Registering for a BCeID and accessing the StudentTranscripts Service

<https://www.youtube.com/watch?v=xJcK3Uj3P0Q>

How to order/send a transcript to a Post-Secondary Institution

https://www.youtube.com/watch?v=SSo_U7XmH8k

How to send a transcript to an employer, yourself or anyone

<https://www.youtube.com/watch?v=QoV4K6Hdz2k>

Distribution of Transcripts

Distribution of transcripts occurs through a variety of mechanisms. For PSIs with the new XML data transfer capability (see below), transcripts will be sent throughout the year. For PSIs on the electronic batch process, interim transcript information will be sent in early May, and final year-end transcript information distributed in late July.

XML Transcript Information

PSI Student Selection Deadline: **Any time year round**

This transcript distribution method is currently only available for students selecting the University of British Columbia, Simon Fraser University, University of the Fraser Valley, Vancouver Island University and Thompson River University.

When authorized in the StudentTranscript Service by the student:

- The Ministry sends transcript information at any time of the year when students have selected *“Send my transcript now and allow this Post Secondary Institution to request transcript updates until the date specified”*
- The PSI immediately receives interim transcript delivery and is able to request updates to interim marks and final marks as required
- PSIs will then have 12 months after authorization to request updated transcripts

Batch Process Transcript Information

PSI Student Selection Deadline: **May 3, 2019** for Interim marks and **July 12** for Final Transcripts

This transcript distribution method is currently available with participating BC PSIs, University of Alberta, University of Calgary and the Ontario Universities' Application Centre (OUAC).

When authorized in the StudentTranscript Service by the student:

- The Ministry sends transcript information when students have selected "*Send Interim and Final Marks when they become available*"
- The PSI receives interim batch transcript on **May 6, 2019**
- For final transcripts, the PSI selection deadline for students in the StudentTranscript Service is **July 12, 2019**; the Ministry sends final transcript information to all students' selected PSIs in **late July 2019**

Other Transcript Distribution Processes

Some PSIs only accept hard copy transcripts and, as such, final transcript information will be sent by the Ministry in **late July**.

Additional Tips

Student Name Confirmation

Students should ensure that the name that will appear on their transcript matches the name they provide in their applications to post-secondary institutions. A student can check their first and last names as reported to the Ministry on their Unofficial Transcript of Grades found on the StudentTranscripts Service website.

Can't Find a PSI?

If a specific PSI is not available on StudentTranscripts Service website, please send an email with the name and address of the PSI you wish to see added to: Student.Certification@gov.bc.ca.